



STUDENT'S NAME: _____

COMPANY: _____

The Dance Official (TDO) Policies & Information Handout: **Recreational Program**

Welcome to The Dance Official's 2026-2027 Dance Season in partnership with L'Dance. We are delighted to welcome you to our dance community. Below, you will find important information regarding TDO's policies. Should you have any inquiries, please do not hesitate to reach out to us at ldanceclasses@gmail.com.

Refund Policy, Class Attendance, and Notice Requirements:

1. Refunds, credits, or makeup classes will not be provided for instances of injury, illness, or inclement weather. The Dance Official (TDO) and L'Dance reserves the right to cancel classes, and in such cases, makeup classes or refunds may be arranged.
2. TDO and L'Dance do not assume liability for personal injuries sustained on or around our premises.
3. Parents or Guardians are required to inform TDO/ L'Dance at least 1 hour in advance if a student is unable to attend class.
4. Students arriving more than fifteen minutes late will not be admitted to class without prior arrangements with our staff.
5. If a student wishes to withdraw from the dance school year, notification must be received by L'Dance/TDO no later than October 15th, 2026, to process a refund for any remaining classes.

Change Room and Lost Items Policy:

1. TDO/L'Dance acknowledges that personal property is the responsibility of the individual owner and cannot be held liable for any loss or damage that may occur on the premises. ***We strongly advise all participants to clearly label their belongings, such as dance shoes and clothing.***
2. The Lost and Found facility is in the lobby locker and is subject to annual emptying. Any unclaimed items will be donated to charity. Parents are urged to remind their child to retrieve all belongings periodically throughout the year.
3. Strict regulations prohibit the consumption of any food or beverages, excluding water, within the dance studios. This policy will be strictly enforced. **Furthermore, the presence of nut products is prohibited within the studio.**
4. We kindly request that parents ensure their child maintains a clean environment by picking up after themselves. If providing snacks or meals, we ask parents to thoroughly inspect the lobby area for any potential litter during pick-up.

Dress Code

1. **Footwear Regulations:** To maintain a professional and safe environment, outdoor shoes are strictly prohibited inside the dance studio. Hip hop shoes are to be used for indoor use only. Students without proper dance footwear will not be granted access to the classroom.
2. **Adherence to Dress Code:** All students must abide by the dress code guidelines. Failure to comply will result in exclusion from class participation.
3. **Timely Attire Changes:** Students are expected to be prepared for their next class within a maximum of three minutes. Prolonged outfit changes are to be avoided. If unsure of appropriate attire, it is recommended to wear a bodysuit and tights for all classes.
4. **Hair Regulations:** Hair should be neatly styled away from the face, with no stray hair. Buns and braids are recommended hairstyles, and the use of hairspray and gel is encouraged to ensure hair remains secure during movement.

5. **Ballet Attire:** Ballet tights must be maintained in good condition without any holes. Dance attire is considered part of the student's uniform and should be presented neatly on a weekly basis. A separate dress code is provided for ballet. Please ensure to follow the guidelines.
6. **Nail Hygiene:** Students are required to keep their nails neatly trimmed and maintained at a reasonable length to ensure safety and hygiene standards are met.

Costumes

1. Costumes are included in your annual tuition and will be provided to you before the year end recital.

Recital

1. All recreational students are required to perform in the year end recitals.
2. A tech dress rehearsal will be provided prior to the show to provide comfort and confidence for our dancers. It is suggested that each recreational family purchases a minimum of 2 tickets for the recital.
3. Recital dates are listed below for your convenience and scheduling.

Allergies

1. It has come to our attention that numerous students within our studio have allergies. In response to this, we ensure that The Dance Official/ L'Dance maintains a Nut Free/Peanut Free environment. We kindly request that parents adhere to this rule when preparing snacks for their children attending the studio. Thank you for your cooperation in creating a safe and inclusive space for all dancers.

Social Media

1. We strongly recommend that parents oversee group chats utilized by students for communication purposes. Please note that The Dance Official/ L'Dance is not liable for any issues stemming from such interactions. Should any conflicts arise, we encourage you to address them amongst yourselves, outside of both the studio and class environments.

Cell Phone Policy:

1. At our studio, we kindly request that students refrain from using technological devices, such as cell phones and tablets, during scheduled class times. If a parent needs to contact their child during class, they may do so by calling the front desk, and we will promptly relay the message. Thank you for your cooperation in creating a conducive learning environment for all students.

Client and Staff interaction:

1. All communication regarding class times, schedule adjustments, and other related topics must be directed through Lisa or via Aly and A.J.
2. Staff members are not permitted to engage in direct conversations with clients regarding class scheduling or any other administrative matters. Clients should refrain from seeking clarification or making requests directly to staff members and should communicate solely through the designated channels.
3. Lisa, Aly and A.J. are responsible for facilitating communication between staff and clients to ensure a smooth and efficient interaction process.

Miscellaneous

1. It is recommended that utensils, including forks, spoons, knives, and napkins, be provided by parents for their children's lunches or snacks. The Dance Official/ L'Dance does not supply such items except in special circumstances.
2. Parents are advised to have their own band aids, icepacks, female products, Advil, and Tylenol on hand for their children. The Dance Official/L'Dance does have an emergency supply available if needed.
3. Please note that The Dance Official/ L'Dance is not responsible for disseminating information regarding birthday parties or other events involving students outside of the studio. Thank you for your understanding.

This form must be signed and submitted to The Dance Official for your child/children to participate in our program. A duplicate of this document will be included in your google drive and can also be accessed on our website. All completed forms must be returned by **September 30th, 2026.**



By signing below, I acknowledge my agreement with the statements above and demonstrate full comprehension and respect for the policies and procedures implemented by The Dance Official. I am aware that any failure to adhere to these rules may result in my dismissal from the program. Furthermore, I commit to functioning as a cooperative team member and commit to attending all mandatory events, meetings, and classes.

STUDENT'S NAME: _____ DATE: _____

PARENT/GUARDIAN SIGNATURE: _____

PRINTED NAME: _____



Important Date Information 2026-2027 RECREATIONAL PROGRAMS

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|------------------------|----------------------|---|
| Monthly Payments Begin | | Mon. September 1 st , 2025 |
| First Day of Dance | | Mon. September 14 th 2026 |
| Yom Kippur | Studio Closed | Sunday Sept 20 th , 2026, and Monday Sept 21 st , 2026 |
| Thanksgiving | Studio Closed | Saturday October 10 th , 2026 - Monday October 12 th , 2026 |
| Winter Break | Studio Closed | Saturday Dec 19 th , 2026- January 3 rd , 2027 |
| Classes Resume | | Monday January 4 th , 2027 |
| Family Day | Studio Closed | Mon. February 15 th , 2027 |
| March Break | Studio Closed | Mon. March 15 th - Sun. March 21 st , 2027 |
| Easter Weekend | Studio Closed | Friday March 26 th & Monday March 29 th , 2027 |
| Passover | Studio Closed | Wed. April 21 st – Wed. April 28 th , 2027 |
| Victoria Day Closed | Studio Closed | Fri. May 21 st - Mon. May 24 th , 2027 |
| Monthly Payments End | | Mon. June 1 st , 2027 |
| Last Day of Classes | | Sat. June 12 th , 2027 |
| Recital | | June 15 th & June 16 th , 2027 |